



Beverley Rugby Union Football Club

Constitution and Rules

1. The NAME of the Club shall be "Beverley Rugby Union Football Club"
 - i. The objective of the Club shall be the playing and promotion of Rugby Union Football.
 - ii. The Club shall be affiliated to the Rugby Football Union and the Yorkshire Rugby Football Union.
 - iii. The Club will have its assets held in Trust.
 - iv. The Club Colours shall be Green and White. The changed strip may vary dependent on league requirements.
 - v. The preferred method of communication to all Members shall be by email unless otherwise requested.

2. The OFFICERS AND COMMITTEE MEMBERS of the Club shall consist of:
 - i. President
 - ii. Chairman of the General Committee
 - iii. Honorary General Secretary
 - iv. Honorary Vice Chairman
 - v. Honorary Vice President
 - vi. Honorary Treasurer
 - vii. Honorary Registrar
 - viii. Chairman of the Youth Section Committee
 - ix. Elected Members; Non-Officers shall be appointed by the above Officers for further roles as necessary.

All Officers and Committee Members are required to be DBS checked.

Nominations for the above should be sent by email to the Honorary General Secretary at least three days before the date of the Annual General Meeting.

3. SELECTION COMMITTEE

- i. The selection of teams shall be the responsibility of the Director of Rugby, Team Coaches and Team Captains.
- ii. After selection, the teams shall be posted on the Club website or agreed medium. Any player unable to play should contact the DoR, Team Coach or Team Captain immediately.



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4. GENERAL COMMITTEE

- i. The management of the affairs, engagements and concerns of the Club shall be entrusted to a General Committee of Members which shall consist of the Officers of the Club and elected Members.
- ii. Members may be co-opted on to the Committee if required.
- iii. The General Committee shall have the full power to fill any vacancy which may arise.
- iv. The General Committee shall, wherever possible, delegate its duties to other Committees of the Club or a nominated Committee Member whilst retaining overall executive control of the Club.
- v. The General Committee shall have the sole power to deal with the funds of the Club and to raise funds by sponsorship or by any other means.
- vi. The General Committee shall have power to do all things that may be necessary to carry on the Club, including but not limited to:
 - (a) The expulsion of members if their conduct be injurious to the character or interests of the Club shall be at the sole discretion of the General Committee.
 - (b) The convening of an Extra-Ordinary General Meeting.
- vii. A quorum for a General Committee shall be five Committee Members present and the quorum for any other Committee shall be three.

5. ANNUAL GENERAL MEETINGS

- i. An AGM shall be held before the 30th June each year to receive the report of the Committee and the Statement of Accounts for the year ending 1st May and for the election of Officers for the ensuing year.
- ii. Notice calling such Meeting, stating the business to be considered thereat, shall be sent by email to each Member at least seven days prior to the date fixed for the Meeting.
- iii. Notice by email or in writing of any proposed alterations or additions to these Rules, shall be sent to the General Secretary at least 14 days before 1st May in any year and notice of the proposed alteration shall be given on the circular convening the next Annual General Meeting or Extra-Ordinary General Meeting.
- iv. If the Club has to be disbanded at any time, it will be agreed at AGM or EGM and the funds and equipment so formed shall be transferred to the account of the Beverley RUFC Trust Ltd.



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6. MEMBERSHIP AND SUBSCRIPTIONS

- i. Subscriptions are due on the 1st September and any Member whose subscription is not paid on or before the 31st October may be excluded from the privileges of the Club until the same is paid.
- ii. Membership shall consist of the following classes:
 - a) Honorary Life Members and Life Members elected by the General Committee for distinguished services to the Club.
 - b) Vice Presidents elected by invitation.
 - c) Elected Officers and General Committee Members.
 - d) Members making an annual subscription. This includes parents of Junior Members.
 - e) All the above types shall have full voting rights.
 - f) Spouses/partners of members as defined at a) to d) inclusive above become Social Members and therefore shall have no voting rights at General Meetings.
 - g) Junior Members under 18 years old on or before 31st August prior to the start of the season making an annual subscription.
- iii. All the above categories shall have the right of admission to the Ground (except for cup-ties and other matches defined by the General Committee) and the use of the amenities of the Clubhouse, save for Junior Members to whom intoxicating liquor may not be supplied for their consumption on or off the premises, in accordance with the law.
- iv. The minimum life and annual subscriptions to the Club for each member shall be fixed by the Members at the Annual General Meeting in each year.
- v. It shall be a condition of Membership of the Club that the annual subscription, when payable, shall be a debt due from the Member to the Honorary Treasurer for the time being.
- vi. Membership shall be open to all. The Club is compliant with equal opportunities legislation and does not tolerate any form of discrimination. This extends to technical playing standards so that complete beginners shall be as welcome as experienced senior players. However, limitation of membership according to available facilities is allowable on a non-discriminatory basis.
- vii. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The General Committee may, at their discretion, apply differential membership rates, in valid cases of hardship.
- viii. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the club or sport into disrepute. A due process that deals with disciplinary matters will be adhered to. Appeal against refusal or removal may be made to members as a whole with a simple majority to decide the issue.



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- ix. Resignation from Club Membership shall be sent by email or in writing to the Honorary General Secretary.

7. EXTRA-ORDINARY GENERAL MEETING

- i. The Honorary General Secretary upon the emailed or written request of one-tenth in number of the Members, or of fifty Members (both having votes) whichever is less, shall call an Extra-Ordinary General Meeting of the Members of the Club. Such written request (which may include alteration to Rules) shall specify in the form of proposed resolutions the matters to be considered. Such meeting shall be convened by notice by email or in writing, sent to each Member at least seven days before the date fixed for such meeting and shall specify business to be transacted thereat.
- ii. An (EGM) may be called by the Chairman of the General Committee at any time with seven days' notice by email to all Members who have paid an annual subscription.

8. CLUBHOUSE OPERATIONS

- i. The General Committee is responsible for ensuring that the Club holds the appropriate license to dispense alcohol and hold functions.
- ii. The appointed Clubhouse Manager, or designate, shall hold the requisite license to dispense alcohol on behalf of the Club.
- iii. All matters and decisions regarding bar arrangements and licensing hours shall be the responsibility of the Clubhouse Manager.
- iv. The Club premises shall be open at times in accordance with the license that the Club holds.
- v. If required for specific functions, it will be acceptable to apply for a variation on the license; this will be the responsibility of the Clubhouse Manager.
- vi. A notice specifying these hours shall be displayed in the Clubhouse.

9. VISITORS AND GUESTS

- i. All visitors to Beaver Park, being Players, Referee/Officials, Members of any visiting Club, International or County Members, Selectors and any guests accompanied by such Members, shall be regarded as temporary Members of the Club.



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- ii. Any Full Member shall be entitled to introduce guests to the Club provided that no person whose application for Membership has been declined or who has been expelled from the Club shall be introduced as a guest.
- iii. A Member introducing a guest shall declare the guest name to the Duty Manager, who may choose to record their details in a Visitors Book which shall be kept at the Club premises. The Member introducing the guest shall be responsible for his/her guest observing the Club Rules and Regulations.
- iv. The elected Members of the General Committee shall have the right to refuse admission to any guest without giving any reason and to close the Visitors Book and prohibit the admission of guests for any such period at any time without notice.
- v. No guest shall be permitted to enter the Club premises during the time of any General Meeting.
- vi. Any Club Member may be permitted to hire the Club rooms and facilities for at time provided:
 - a) The Clubhouse Manager or Duty Manager has notice of and accepts such a booking at least seven days before the function is to be held.
 - b) The name(s) and address(es) or the organiser(s) and of the guests who are not Members of the Club are written into the Private Function Book/Diary at least forty-eight hours before the function is to be held.
 - c) The function must be limited to the Club's licensed hours as may be amended by a Special Order of Exemption. Guests attending such private functions shall have full use of the Club's premises and facilities and intoxicating liquor may be sold to them on the premises, save for Junior Members and guests under 18 years of age to whom intoxicating liquor may not be supplied for their consumption on or off the premises.
 - d) A fee is generally not applicable to members for room hire, however, this can be repealed by Elected Members of the General Committee. Other fees, not relating to room hire may also be applicable.

10. FUNDING & FINANCIAL

- i. The General Committee are (if deemed necessary and agreed by the members of the General Committee) empowered to borrow for the purposes of the Club such amount of money at such rate of interest and in such manner as shall be specified in such a resolution provided may be such debentures charge the funds but not any part of the land or buildings at Norwood, Beverley, of the Club with the payment of the amount so borrowed and interest thereon.



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- ii. All members of the Club, whether voting on such resolution or not and all persons becoming members of the Club after the passing of such resolutions, shall be deemed to have assented to the same as if they had voted in favour of such resolution.
- iii. The Club shall trade on a non-profit basis. Any annual surplus of income over expenditure must be re-invested in the Club. No distributions will be made to members save for expenses typically incurred by the Officers, or any payments made for expenses as authorized by an elected General Committee Member.
- iv. If upon winding up or dissolution of the Club, there remains, after the satisfaction of all its debts and liabilities, any property or funds whatsoever, the same shall be transferred to the accounts of the Beverley RUFC Trust Ltd.
- v. Expenses may be paid to any Player, Coach, or Member at the discretion of the General Committee.

11. INTERNATIONAL TICKETS

- i. Tickets will be limited to two per game per full member as defined in section 6ii (a)(b)(c)(d). All ticket applications must be made by email in accordance with instructions published on the Club website. A £5.00 non-refundable administration fee will be charged per ticket.
- ii. Tickets that are unwanted for whatever reason must not be resold under any circumstances. Any such tickets must be returned to the club as early as possible for resale and refund. Although tickets are normally in high demand, resale cannot be guaranteed especially with tickets returned within seven days prior to the match date.
- iii. Details of all international match series including application dates and ticket prices etc. will be advertised on the Club website as and when the dates for these series are released.
- iv. Full details of regulations regarding international tickets will be permanently displayed on the Club website.

12. THIS CONSTITUTION

- i. A copy of these Rules shall be permanently displayed in the Clubhouse at Beaver Park, Norwood, Beverley, HU17 9HT.